



## **Community Center of La Cañada Flintridge – Choir Director**

**Part-time, contract position. Reports to: Program Director**

Become a part of a historic non-profit organization providing artistic, recreational, and educational opportunities. Develop and direct a new Community Choir Program with performances twice per year. This program is funded by a grant from the City of La Canada Flintridge.

### ***Key Responsibilities:***

- Oversee the development of a new Community Choir Program
- Assist in recruitment and auditioning of singers
- Select secular musical pieces for the choir to learn and perform
- Conduct weekly rehearsals
- Select individual choir members perform solos
- Assist choir members in achieving the correct tone, pitch, rhythm, tempo, and harmony
- Organize 1-2 concerts per year
- Work with marketing on developing advertising for the program and concerts

### ***Required Qualifications***

- Proven experience working as a choir director
- Sound musical knowledge
- Strong leadership and listening skills
- Effective communication skills
- A passion for music
- Works well with limited supervision and has excellent organizational and time management skills.
- Applicant must pass a background check

### ***Preferred Qualifications***

- Ability to accompany on the piano
- Bachelor's degree in music, music education, or related field

**To apply, please submit a cover letter and resume to [jobs@cclcf.org](mailto:jobs@cclcf.org) with “Choir Director” in the subject line. No phone calls or walk-ins please.**

The Community Center of La Canada Flintridge is a non-profit 501(c)(3) organization in operation since 1949 and proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, disability, national origin, protected veteran status or age.