



RENTAL INQUIRY FORM

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|-------------------------------|-----------------------|
| RENTERS NAME _____ | ORGANIZATION _____ |
| ADDRESS _____ | CITY _____ ZIP _____ |
| PRIMARY PHONE _____ | SECONDARY PHONE _____ |
| E-MAIL ADDRESS _____ | WEBSITE _____ |
| Social Media- Instagram _____ | Facebook _____ |

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| <p>TYPE OF RENTAL</p> <p>One-Time Event</p> <p>On-Going Event (6 months minimum)</p> <p>WHICH ROOM(S) ARE YOU INTERESTED IN RENTING?</p> <p>Main Room</p> <p>Creative Arts</p> <p>Room 1</p> <p>Room 3</p> <p>Basketball Court</p> <p>HOW MANY GUESTS ARE YOU EXPECTING?</p> | <p>WILL THERE BE FOOD OR DRINK?</p> <p>Light Snack and refreshments</p> <p>Event will be Catered</p> <p>No Food or Drink</p> <p>WILL THERE BE ALCOHOL?</p> <p>Yes</p> <p>No</p> <p>TYPE OF GUEST</p> <p>Adults</p> <p>Minors</p> |
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What are you planning to use our facility for? (Please be specific):

Dates and Times desired (Including set up & tear down):

How did you hear about us? _____

All requests are subject to approval and may be denied at any time, for any reason. If we can accommodate your request, we will contact you within 7 business days. Thank you for your interest.