



RENTAL INQUIRY FORM

RENTERS NAME _____ ORGANIZATION _____
ADDRESS _____ CITY _____ ZIP _____
PRIMARY PHONE _____ SECONDARY PHONE _____
E-MAIL ADDRESS _____ WEBSITE _____
Social Media- Instagram _____ Facebook _____

<p>TYPE OF RENTAL</p> <p>One-Time Event</p> <p>On-Going Event (6 months minimum)</p> <p>WHICH ROOM(S) ARE YOU INTERESTED IN RENTING?</p> <p>Main Room</p> <p>Creative Arts Room</p> <p>Room 1</p> <p>Room 2</p> <p>Kitchen</p> <p>Basketball Court</p> <p>HOW MANY GUESTS ARE YOU EXPECTING?</p>	<p>WILL THERE BE FOOD OR DRINK?</p> <p>Light Snack and refreshments</p> <p>Event will be Catered</p> <p>Will need rent out Kitchen</p> <p>No Food or Drink</p> <p>WILL THERE BE ALCOHOL?</p> <p>Yes</p> <p>No</p> <p>TYPE OF GUEST</p> <p>Adults</p> <p>Minors</p>
---	---

What are you planning to use our facility for? (Please be specific):

Dates and Times desired (Including set up & tear down):

How did you hear about us? _____

All requests are subject to approval and may be denied at any time, for any reason. If we can accommodate your request, we will contact you within 7 business days. Thank you for your interest.